

LOGISTICS

Medical

The Host Club (and Co-Host if applicable) should have a good working relationship with the local law enforcement agencies, the local fire response and emergency medical services. These three entities should work together to provide a safe and secure environment for the Championship.

Medical services should be available at the championship. The following are the USGA requirements:

- A First Aid Station that will be staffed by at least one medical professional at all times
- Basic medical supplies including two AED defibrillators.
- Signage clearly communicating location of medical team.
- Check-in at the USGA Office daily and receive a USGA radio for communication.

Some important considerations:

- How far are emergency services?
- Where is the nearest hospital?
- Where is the nearest fire station?

USGA strongly recommends the following:

- An ambulance onsite to immediately transport emergencies.
- A two (2) person team of Paramedics/EMTS (minimum of Basic Life Support certification) that will have access to a stretcher golf cart to respond to emergency calls on the championship grounds.

The USGA shall have direct communication via radio with the medical team. Should there be a medical emergency on the course; the USGA will relay the type of emergency and the location to the medical staff over the radio. It is advisable, should an ambulance need to move onto the course, that a club staff member (Grounds or Golf) escort the vehicle to the exact point on the course.

A medical consent form and an incident report should be completed each time anyone is treated by the medical team. Forms are available via the USGA Office and copies of completed forms should be available to the Host Club and the USGA.

The medical team should develop a list of specialists (dentist, physical therapist, chiropractor, etc.) that would be willing to see a player during the championship on an immediate basis. The medical team will verify their credentials/certifications and only send players to these specialists after a referral from proper medical personnel. A system should be in place so that players can contact the medical team directly for referral to one of these specialists. The USGA should be notified of any emergencies.

Co-Host

A medical team should also be available at the Co-Host from Thursday through the completion of stroke play.

Wellness (Non-Medical) Services

The medical team may also develop a list of general wellness (non-medical) specialists such as massage therapists, personal trainers, nutritionist, etc. for use by the players. To the extent possible, the medical team should verify credentials and certifications of each specialist prior to adding them to the list. These services should only be available to players if requested through the medical committee and should not be available within the player areas at the Host Club.

Parking

Parking for the championship is an important piece of the transportation plan. The various groups that need preferred parking are below.

Players

The players are the most important group to consider for parking requirements. With over 250 players in the field, it is a large requirement. The USGA and the Host Club should jointly determine the best available parking at the site and allocate that area for player parking. This reserved area should be given a title (Lot A or Player) and controlled by parking passes and USGA signage. If the Host Club and Co-Host are together, player parking should have approximately 250 spaces to cover the entire field. If the Host Club and Co-Host are separate facilities, each should have approximately 125 spaces. Once stroke play is complete, the parking requirements dramatically decrease, and those spaces can be assigned to other groups.

If parking passes are necessary, during Player Registration, each player is offered the opportunity to receive a parking pass. A majority of the field will accept the pass however it will not be 100% used.

USGA Staff & Officials

The USGA Staff and Officials will require preferred parking for the championship. This group usually requires 70 parking passes to be issued and needs to have approximately 40 reserved spots. They may be combined with players in the same preferred lot (Lot A) or be given a separate area with a separate designation. If the Host Club and Co-Host are separate facilities, half of mentioned parking is required and once stroke play is complete, the parking requirements dramatically decrease.

Media

Any visiting members of the media are offered a preferred parking area during the championship. If possible, this group should park adjacent to the Media Center. However, media parking does not take priority over the players or USGA Staff and Officials. This group usually requires 6-8 parking passes to be issued and needs to have approximately 6-8 reserved spaces. If space permits, media may be combined with players and/or the USGA group in the same preferred lot or be given a separate area with a separate designation.

Supporters

A championship's key corporate supporters may or may not require preferred parking. If general spectator parking is convenient and has plenty of room, supporters can often park with spectators and have no complaints. If convenience or space is an issue, key supporters can be given a separate lot. Supporter parking should not take priority over the players, USGA Staff and Officials or media. Supporter parking requirements will vary based on packages and should be discussed when developing the packages.

Volunteers

Volunteers may or may not require preferred parking. If general spectator parking is convenient and has plenty of room, volunteers can often park with spectators and have no complaints. If convenience or space is an issue, volunteers can be given a separate lot. Volunteer staffing will dictate parking requirements but an average of 100 spaces per should be sufficient.

General Spectators

Assuming an average daily attendance of 200 spectators, approximately 100 parking spaces should be identified for general spectator parking. This area will hopefully be adjacent to the Host Club where spectators can walk to the championship but often times, this space is not available.

If adjacent space is unavailable, the Host Club should investigate areas within the local community such as schools, parks, fields, etc. to find the space needed. Often times, bussing spectators to the championship will be necessary.

Other Parking Considerations:

1. **Parking Attendants:** Each parking area should have attendants on hand to verify parking passes, assist with finding the next available space and if needed, directing those attendees to the shuttle location. Parking attendants may be paid staff or volunteers but they should have experience with this type of operation to ensure things run smoothly.
2. **Parking Surfaces:** The USGA uses the term “Hard Surface” to identify parking areas that will take place on asphalt, concrete or even rock based areas. These areas should remain usable even in poor weather situations. Any grass or dirt fields may lose usefulness in the event of rain so back up plans should be considered if this scenario is likely.
3. **Traffic Support:** If a parking plan is bringing a dramatic increase in traffic to a certain area, additional traffic support may be needed. Once the plan is in place, the USGA and the Host Club can discuss with the law enforcement partners.
4. **Parking Passes:** Parking passes should be used for all groups other than general spectators. Lot designations should be used such as Lot A, B and C for each specific reserved area. The USGA can assist with developing a plan for the printing and distribution of parking passes.
5. **Traffic Signage:** Ultimately, using traffic signage to help direct the various groups to the proper location is a good idea. A traffic signage plan should be developed and reviewed by the USGA.

Parking Spaces Needed

	Wed Reg	Thurs P1	Fri P2	Sat SP1	Sun SP2	Mon Rd. 64	Tues Rd. 32/16	Wed QF/SF	Thurs F
Players	70	220	250	250	250	70	40	20	5
USGA Staff & Officials	30	40	40	40	40	40	40	30	25
Media	5	5	5	10	10	10	10	10	10
Volunteers	30	30	30	100	100	100	70	50	30
Spectators	5	5	5	100	100	100	100	100	100
Total	140	300	330	500	500	320	260	210	170

Golf Carts

Players and caddies are not permitted to use golf carts during official practice rounds or championship rounds (unless ADA approved through the USGA prior to the championship). If an ADA cart is approved, we will need to remove the roof from an existing cart in the club(s)' fleet

USGA Carts

The USGA will need approximately 30 golf carts for use at each course by the USGA rules officials and staff involved in conducting the championship. As match play progresses, the cart requirements also decrease.

These carts MUST be electric to reduce noise during play. The majority of these carts can be normal two-seat carts, however, it would be helpful for USGA staff to have the use of a flatbed cart for the use of marking the golf course. These carts can be stored in normal club facilities or a tent as needed. The Host Club should assign working staff or volunteers to manage the cart operation. Carts should be available by 5:30 a.m. each day. Carts may be returned as late at 9:00 p.m. each day. The USGA Office will print/email a list of those officials authorized to use a cart for each specific day or provide those individuals with "Cart Authorization Cards". The Host Club staff or volunteers should review the authorized list and verify each individual by credential. The USGA will also provide identification signs to be placed on the front of each cart. Carts should be cleaned before being distributed and towels should be on hand to handle morning moisture/dew.

These golf carts will need constant access to the golf course. The USGA and the Host Club should develop cart restrictions/regulations and provide suggested driving routes/short cuts.

Host Club Carts

The Host Club(s) will need a fleet of golf carts for operational uses including match play cart transportation (see separate section), for water distribution, for volunteer transportation as needed, etc. Many of these carts will need to be multi-passenger and flatbed carts so the Host Club should develop this list early to acquire these types.

ALL Host Club committee and staff MUST use electric carts.

All Host Club carts MUST have signage to describe their actual function. Carts should be used solely for this function and should never be used for watching golf, which often happens. The Host Club should make repeated reminders to all cart users about this point.

Match Play Transportation

Once match-play begins on Monday, transportation should be available for players if their match ends on the course (outside of walking distance to the clubhouse). This service is very busy on Monday afternoon for Round 1 and all day on Tuesday for Rounds 2 and 3. The USGA and the Host Club should mutually determine the best plan to provide for this transportation. Cart shuttles are the normal mode of transportation and if so chosen, ELECTRIC multi-passenger carts are the most efficient.

There are two basic ways to handle this transportation:

- 1) Identify specific points on the golf course as pick up locations and run continuous shuttles from those points to the clubhouse.
- 2) Have a group of carts (A.K.A The Vulture Carts) that will be dispatched to follow matches at a significant distance as they near completion and transport those players directly from the green where the match ends.

The USGA Rules Officials will notify transportation of the state of their match as it becomes "dormie". It is imperative that the transportation carts NOT follow or hover around matches. They should be parked conveniently and move when a match ends.

Physically Disabled Mobility Carts

All USGA championships should be ADA Accessible events. The USGA and Host Club should jointly write an ADA plan. Once this plan is formulated, anyone that might get inquiries should be aware of the plan and relay consistent information.

Mobility Scooters

The USGA is currently working on an agreement to provide scooter carts for all USGA championships with Pride Mobility. Pride will provide approximately 25 carts at no charge to the Host Club and Co-Host. The USGA will handle the costs involved renting these scooters and transporting them to and from the Host Club. Pride representatives will assist with the delivery but will NOT supply a person to assist with the set-up, charging and maintenance of the carts.

During stroke play, ten (10) scooters should be allocated to the Co-Host and the remaining 15 to the Host Club. Once stroke play concludes, all scooters should be distributed at the Host Club.

Space, Charging, and Distribution of Mobility Scooter Carts

Scooters need to be stored, charged and distributed in a convenient location so that as disabled spectators enter a championship admission gate, they can assess a scooter as needed. Depending on the logistics, this area may be in/near the clubhouse at an existing cart storage area or in a tent located near the admission gate.

Each scooter measures only 24" x 42". Therefore, the entire fleet of scooters can fit in a 20' x 20' space. Should a tent be necessary, the USGA suggests a 25' x 25'. This size tent will accommodate the scooters, a registration table and electrical lines. If a tent is needed, it should have at least three side walls to protect the carts from weather and provide better security. A 4' x 6' banquet table and two (2) chairs will be required.

Electrical

Each scooter comes equipped with a 3-amp charger and an electrical cord that can be plugged into a three-pronged, 110-volt electrical outlet. Therefore, the Host Club will need to provide enough outlets to match the quantity of carts. Total electrical requirement for a fleet of 25 carts is 75 amps.

Travel Routes on the Course/Maps

The Host Club should develop a course map with designated routes where carts are permitted and more importantly, prohibited. The USGA and the Host Club need to discuss to whom the calls should be directed in case there is a problem with the cart once it leaves the display area. This contact number can be placed on the bottom of the waiver.

Waiver & Incident Report Form

Pride will supply the Host Club a form/waiver to be signed upon signing out a disabled scooter. It is imperative that each person utilizing a scooter sign the waiver. This is typically handled through the golf shop. These waivers need to be given to the USGA at the conclusion of the championship. An Incident Report Form must also be completed in case of any injury or accident by someone using a scooter. This form must be given to both the Pride Representative and an additional copy given to the USGA.

Display & Availability

A Single scooter should be displayed outside of the golf shop or an appropriate area to let people know that they are available.

- Appropriate signage should be with the display scooter. Signage should recognize Pride Mobility.
- Distribution and availability of carts is on a first-come first-serve basis.
- We strongly suggest carts are not reserved or place-on hold. USGA supplies a sufficient quantity of scooters.

Course Evacuation

The Host Club and the USGA will work together to devise an evacuation plan for the championship. There are two (2) parts to an evacuation plan: 1) players, caddies and officials and 2) spectators.

Players, Caddies & Officials

The Host Club should develop an Evacuation Committee which is responsible for 1) devising a course evacuation plan (to be approved by USGA); 2) transporting players, caddies, and officials to safety in the event of inclement weather; and 3) transporting players, caddies and officials back to the same location for resumption of play.

The number of volunteers needed depends on how many vans are required for the Host Club and the Co-Host. Turnaround time must be quick and efficient.

Requirements

- The Host Club should designate specific shelter sites which are safety enclosures with four sides and a roof. Structures such as homes, permanent buildings, office trailers and even vehicles or school buses are suitable.
- Within a close proximity to the shelter sites, the Host Club should stage vehicles that can transport players, caddies, walking scorers, standard bearers and USGA Officials to the clubhouse in the event of a prolonged delay. Any vehicles will work but 12-15 passenger vans prove to be ideal for this purpose.
- The shelter sites should be designated with a course designation (Site 4G, Site 12FW, etc.). The USGA and the Host Club will develop a plan so that groups know which site to seek shelter depending on their location on the golf course.
- During championship week, drivers should be assigned to each vehicle and be ready to activate the plan as necessary. These drivers should be trained in the evacuation process and the routes for the evacuation vehicles.

Air Horns

The USGA will provide air horns for signaling the suspension and resumption of play. During practice rounds, the Host Club will designate individuals to carry air horns. During championship rounds, the USGA rules officials will carry the air horns.

Decision for Suspension of Play

Decision on suspending play/course evacuation will be made by the USGA with the assistance from the on-site Meteorologist. The USGA Meteorologist will be responsible for setting up and monitoring the weather computer and lightning detection device.

Radios

The USGA will provide a USGA issued radio to the Course Evacuation Chair and the Golf Course Superintendents

Evacuation Map

The Host Club should develop an evacuation map for each course in conjunction with the USGA. This map should indicate the location of the evacuation shelter sites and include a chart to show the groups where to proceed based on their location on the golf course. The USGA will print copies to put in Player Packets and also copy the map onto the back of the hole location sheets each day. A sample of an evacuation map is below. The Host Club(s) will work together with the USGA to build the plan.

Spectators

It is the USGA's intent to notify spectators and volunteers in advance, if possible, of approaching inclement weather. Spectators are not permitted at the Evacuation Sites. Since providing shelter for spectators over hundreds of acres is not practical, the USGA will use a system whereby USGA staff and officials will verbally notify spectators when inclement weather is detected within a potentially dangerous range. The intent behind this action is to notify spectators and volunteers, when possible, of potentially dangerous weather before play is suspended, so time is given for spectators to move in the direction of shelter. All volunteers are advised to use their best judgment about when to take cover. The USGA does not expect any volunteer to take undue risks.



8th U.S. Amateur Four-Ball Championship
Emergency Evacuation Plan
River



CH	Clubhouse	Walk-In
2G	#2 Green	Carts for drive in – Led by Evac Committee
5G	#5 Green	Carts for drive in – Led by Evac Committee
13F	#13 Fairway	Carts for drive in – Led by Evac Committee
15G	#15 Green	Carts for drive in – Led by Evac Committee

Hole	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
TEE	CH	2G	5G	5G	5G	2G	2G	CH	CH	CH	CH	13F	13F	15G	CH	15G	CH	CH
Fairway	CH	2G		5G	5G		CH	CH	CH	CH	CH		13F	15G	15G	CH		CH
Green	CH	2G	5G	5G	5G	2G	CH	CH	CH	CH	CH	13F	13F	15G	15G	CH	CH	CH