

USGA OFFICES

USGA OFFICE

The Host Club will provide a dedicated office space for use by USGA staff and officials. The specifications for the office are:

- A room(s) (Rules Office) that includes four (4) separate work areas:
 1. Office space for administration staff,
 2. Office space for rules staff,
 3. Work area for staff and visiting officials,
 4. Common area for radio distribution and equipment staging.
- A room or area dedicated for Robbie Zalzneck and Ben Kimball which can be in a separate area or can be incorporated with the Rules Office given the space allowance.
- A conference style meetings room or area with workstations dedicated for the USGA Executive Committee.
- Access to a conference style meeting room or boardroom.
- Once areas have been determined, a layout with the furniture needs will be provided for each area from the USGA.
- All copiers and printer needs will be supplied through the USGA's vendor Ricoh. A 220-volt electrical outlet may be required.
- High speed internet (both wired and wireless), order to be coordinated with USGA IT Department. Should be separate from host club's internet network. (USGA expense)
- Cable access and two (2) television sets that shows championship coverage. (USGA to provide TVs)
- Adequate electrical service and outlets are needed to operate all of the electrical equipment. It is very important that the office has enough electrical power at all times.

***The USGA office and all equipment and services will need to be operational for 17 days (Sunday of advance week through Tuesday following championship).**

STROKE PLAY CO-HOST USGA OFFICE

The Stroke Play Co-Host will provide a dedicated office space for use by USGA staff and officials. The specifications for the office are:

- A room(s) that is large enough for eight (8) USGA staff members to work simultaneously.
- Once area has been determined, a layout with the furniture needs will be provided from the USGA.
- Color copier will be supplied through the USGA's vendor Ricoh. 220-volt electrical outlet is required.
- High speed internet (both wired and wireless), order to be coordinated with USGA IT Department. Should be separate from host club's internet network. (USGA expense)
- Adequate electrical service and outlets is needed to operate all of the electrical equipment. It is very important that the office has enough electrical power at all times.



The USGA office at the Stroke Play Co-Host and all equipment and services will need to be operational for 10 days (Monday of advance week through Wednesday of championship week).

USGA MEDIA OFFICE

Jeff Altstadter of the USGA Media Relations Department will be the USGA Media representative for this championship. He can be reached at 973-908-9991 or JAltstadter@USGA.org. Please see the Media Relations Section for specific information regarding the USGA Media Office.

USGA REAL TIME SCORING AREA

Ryan Magee of the USGA GHIN department will be the USGA Scoring representative for this championship. He can be reached at 908-326-1846 or rmagee@usga.org. Please see the Scoring Section for specific information regarding the USGA Scoring Area.

General Information for USGA Offices

- The USGA will need layouts of each of the rooms that will be utilized as office space. From these layouts, a diagram will be provided to the club with the exact furniture requirements.
- The USGA will cover the cost of the installation of the internet system for the USGA Offices.