

GENERAL INFORMATION

The purpose of this Hosting Manual is to provide the Host Club with information and guidance in planning and hosting the U.S. Amateur Championship. Included are specific details and USGA requirements related to general championship information, personnel, accommodations, food service, grounds, house, publicity and promotions, and club committee administrative responsibilities. This Manual also documents what has been discussed and agreed upon in planning meetings with the Club Staff and Committees.

The Summary should be used in conjunction with the Reference Sources listed below:

REFERENCE SOURCES

There are four (4) reference sources that the Host Club should use in its preparations for hosting the U.S. Amateur Championship.

- 1) Agreement By and Between the United States Golf Association® and the U.S. Amateur Host Club.
 - 2) Hosting Manual
 - 3) USGA Course Preparation Memorandum
 - 4) Course Set-Up Memorandum
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- 1) **Agreement** – The Host Club Agreement By and Between the USGA and the U.S. Amateur Host Club sets forth the entire agreement and understanding relating to the championship. It defines primary responsibilities, certain obligations of the USGA and the Host Club and includes USGA championship policy and requirements.
 - 2) **Hosting Manual** – This Hosting Manual has been developed to provide the Host Club with information and guidance in hosting the U.S. Amateur Championship. It includes specific details and USGA requirements related to general championship information, personnel, accommodations, food service, grounds, house, publicity and promotions, and club committee administrative responsibilities. It also summarizes and documents what has been discussed in planning meetings with the club staff and committees.
 - 3) **Course Preparation** – The Course Preparation Memorandum pertains to the golf course preparation and conditioning. This information was distributed in November by the USGA U.S. Amateur Championship Director.
 - 4) **Course Set-Up Memorandum** - The Course Set-Up Memorandum outlines and describes the yardage, par and how each hole will be marked. This information was distributed in November by the USGA U.S. Amateur Championship Director.

COMMITTEE STRUCTURE AND ADMINISTRATION

USGA Executive Committee – The USGA Executive Committee is made up of 15 volunteers and is the organization’s policy-making board, overseeing the Association. The Executive Committee reserves the right to alter any of the conditions, provisions and/or schedules pertaining to USGA Championships. The decision of the Executive Committee in any matter will be final.

USGA Championship Directors – The USGA has two (2) Championship Directors for the U.S. Amateur. Both are responsible for the administration and planning of the championship. Robbie Zalzneck, oversees the outside the ropes planning and ensures all operational aspects of the championship run smoothly. Ben Kimball, oversees the competition itself and makes sure play proceeds according to USGA policy and the Rules of Golf.

Co-Directors, U.S. Amateur Championship: Robbie Zalzneck, Pinehurst, NC and Ben Kimball, Liberty Corner, N.J.

USGA Manager, Championships – The USGA Manager, Player Services, is the main interface with the Players and the entire Player operation as well as assisting the USGA Championship Director, Robbie Zalzneck, with overseeing certain “outside the ropes” operations of the U.S. Amateur Championship. Specific duties include arranging for accommodations, planning the social functions, providing function headcounts, and arranging USGA transportation, if needed.

USGA Manager, Championships: Jenny Pritchard, Pinehurst, N.C.

USGA Manager, Championships – The USGA Manager, Operations, works hand in hand with the USGA Championship Director, Robbie Zalzneck, to oversee the “outside the ropes” operations of the U.S. Amateur Championship. Specific duties include overseeing all on course operations including but not limited to signage, equipment, volunteers.

USGA Manager: Chris Mills, Pinehurst, N.C.

USGA Assistant Manager, Championships – The USGA Assistant Manager works hand in hand with the USGA Championship Director, Ben Kimball, to oversee the “inside the ropes” operations of the U.S. Amateur Championship. Specific duties include assisting with inside the ropes responsibilities including managing and overseeing the Rules Committee and the USGA Rules Office.

USGA Assistant Manager, Ryan Bennett, Liberty Corner, N.J.

U.S. Amateur Championship Rules Committee – There are approximately sixty (60) members of the Rules Committee, which include all members of the USGA Executive Committee, the USGA Staff assigned to the championship and highly qualified Rules Officials from throughout the country. The Rules Committee is responsible for providing Rules of Golf assistance and monitoring pace of play for the championship. Invited Rules Officials are members of many of our USGA Committees and some are guest officials representing area state and regional golf associations. In addition to being volunteers, all pay for their own expenses for the championship.

General Information – U.S. Amateur Championship

- Correct title is: 118th U.S. Amateur Championship (or 2018 U.S. Amateur Championship)
- The schedule is two days (2) of practice rounds, two (2) days of 36 holes of stroke play to determine the 64 players for match play, five (5) days to play 6 match play rounds. All matches are at 18 holes, except the Final Match is 36 holes.
- Entries are open to amateurs who have an up-to-date USGA Handicap Index not exceeding 2.4 under the USGA Handicap System. There is no minimum or maximum age requirement.
- The field will be comprised of 312 players.
- Prizes at the Championship:
 - Winner: Gold medal and custody of the Havemeyer Trophy for the ensuing year.
 - Runner-up: Silver medal
 - Other Semi-finalists: Bronze medals
 - Medalist (lowest qualifying scorer): Bronze medal; if a tie, duplicate medals awarded.
- The USGA is the national governing body of the game of golf. Its membership is comprised of over 9,500 clubs, courses and training facilities and around 900,000 USGA individual members.